

ONTARIO HIDDEN BENEFITS OUTLINE

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1. ODSP

If you are eligible for ODSP, you could receive \$1169 a month for basic needs and shelter.

You may receive more than this for:

- Extra Benefits (see below for a-e list)
- other immediate family members (spouse or child you will receive a larger basic needs amount)

ELIGIBILITY - ODSP

To qualify for ODSP income support, you must:

- be at least 18 years old
- be an Ontario resident
- be in financial need **and**
- meet the program's definition of a person with a disability, **or** be a member of a **Prescribed Class**

Financial need - costs of your household's basic living expenses are more than your household's income and assets. Only a caseworker can decide if you are financially eligible for ODSP.

Person with a disability

Definition means that:

- you have a substantial mental or physical impairment that is continuous or recurrent, and is expected to last one year or more **and**
- your impairment directly results in a substantial restriction in your ability to work, care for yourself, or take part in community life **and**
- your impairment, its duration and restrictions have been verified by an approved health care professional

Prescribed Class - specific categories of people who do not have to go through the disability adjudication process to qualify for ODSP Income Support.

People in these categories must still apply and meet all other ODSP eligibility requirements to be found eligible for ODSP Income Support.

Members of prescribed classes include:

- A person who, on May 31, 1998, was a recipient, or the spouse of a recipient, of benefits under specific case classes under the Family Benefits Act, 1992.
- A person who is 65+ years old and not eligible for **Old Age Security (OAS)**.

- People who receive either of these disability pension benefits:
 - **Canada Pension Plan Disability (CPP-D) benefits**
 - **Quebec Pension Plan Disability (QPP-D) benefits**
- A person in receipt of an award under the English and Wabigoon River Systems Mercury Contamination Settlement Agreement Act, 1986.
- A person who was a former resident of a Schedule 1 facility under the former Development Service Act (DSA), who ceased to be resident of that facility on or after June 1, 1998.
The Schedule 1 facilities under the former DSA include Huronia Regional Centre (Orillia), Rideau Regional Centre (Smith Falls) and Southwestern regional Centre (Blenheim).
- A person who is already determined eligible for services and supports and funding under the **Services and Supports to Promote the Social Inclusion of Persons with Developmental Disabilities Act**, 2008 (SIPDDA). This includes:
 - persons living in the community as a renter, owner, a tenant or a border
 - persons living in an intensive support residence as defined under the SIPDDA
 - persons living in a supported group living residence as defined under SIPDDA
- A person who currently resides in a **home under the Homes for Special Care Act** or a person who resided in a home under that Act on or after January 1, 2018, but has since left that home (e.g. living in the community as a renter, owner, a tenant or a border).
- A resident or former resident of homes that are part of the program of the Ministry of Health and Long-Term Care known as Community Homes for Opportunity.
- Persons residing in one of the following places (but only while residing there):
 - A facility that was a former Provincial Psychiatric Hospital
 - **The Centre for Addiction and Mental Health** (in Toronto)
 - **The Homewood Health Centre** (in Guelph)

BENEFITS:

If you rent or own your own home

Your monthly payment will be made up of two parts: basic needs, and a shelter allowance.

Basic needs? meant to help cover the cost of food, clothing, and other necessary personal items.

- \$ based on the # of people in your family, whether or not your spouse has a disability, and the age of your family members.

shelter allowance? meant to help cover: your rent or your mortgage payment, heat, utilities (hydro, water), property taxes, home insurance, condominium fees.

- \$ based on your actual shelter costs up to a maximum depending on the number of people in your family.

If you are living in a board and lodging arrangement - If you receive food and shelter from the same source, you will receive the “Ontario Disability Support Program Board and Lodging” amount.

- For example, you are in a board and lodging situation if:
 - you live with your parents and they buy and prepare food for you, or
 - your landlord buys and prepares food for you.
- \$ based on # of people in your family, and age of your family members.

If you live in Northern Ontario - Remote Communities Allowance

- Additional \$: if you live north of the 50th parallel, and don't have year-round road access.

EXTRA BENEFITS IF YOU ARE ELIGIBLE FOR ODSP

(SEE EACH SECTION DETAILS BELOW)

- a) health benefits
- b) disability-related benefits, such as help to pay for hearing aids
- c) employment incentives and benefits, such as help to pay for childcare costs or items you need for work
- d) housing-related benefits (contact ODSP worker for further info)
- e) Transition Child Benefit.

a) Health benefits

- **Prescription drug coverage**
 - listed in the Ontario Drug Benefit Formulary, and
 - prescribed by an approved health care professional.
- **Dental coverage**

- Adults - you and your spouse may be able to get coverage for:
 - basic dental services + additional services if your disability, prescribed medications or prescribed treatment affects your oral health.
- Children:
 - 17 and under - they will be automatically enrolled in Healthy Smiles Ontario.
 - 18 years of age and older may be able to get dental coverage through Ontario Works discretionary benefits.
 - HOW: use your monthly statement of assistance or government ID (such as a valid Ontario health card, driver's license or passport) for identification purposes to access dental services. Dental services under the Ministry of Children, Community and Social Services Dental Care Plan. You must make sure that your dentist or dental hygienist is participating in this Plan.
- **Vision care** - if do not have vision care coverage under the Ontario Health Insurance Plan (OHIP), you and your family may be able to get help with vision care costs.
 - OHIP covers:
 - annual eye examinations for patients under 20 years of age and patients 65 years of age or older
 - major eye examinations for all patients with medical conditions that affect the eye such as infections or diseases.
 - The Ontario Disability Support Program Vision Care Benefit provides:
 - routine eye examinations (once every two years) for you and your family if coverage under OHIP is not available
 - assistance with the cost of prescription eyeglasses (once every three years) for you, your spouse and your children under 18 years of age
 - assistance with the cost of eyeglass repairs for you, your spouse and your children under 18 years of age

HOW: contact your local Ontario Disability Support Program office and ask for a Vision Care benefit authorization form. Take this form to your optometrist or optician and ask them to fill it in when you get glasses, frames or repairs. You will need to sign the form at that time.
- Mandatory Special Necessities benefit:
 - Diabetic supplies, such as syringes, alcohol swabs and blood glucose monitors.
 - Surgical supplies, surgical dressings and incontinence supplies.

HOW: Contact your local Ontario Disability Support Program office and ask for a Mandatory Special Necessities benefit request form.
 - **Coverage for medical transportation**
 - § you and your family spend \$15 or more a month on medical transportation
 - § medical transportation costs for travel to and from a medical appointment with an approved healthcare professional such as a family doctor, optometrist or dentist are covered. If you are attending mental

health therapy, mental health counselling, or drug or alcohol recovery groups, the cost of transportation may also be covered under the Mandatory Special Necessities benefit.

HOW: Please contact your ODSP worker.

· **Pregnancy/Breast-feeding Nutritional Allowance**

- \$40 a month to assist with the costs of a regular diet, or
 - \$50 a month to assist with the costs of a non-dairy diet if you are lactose intolerant.
 - If you want to continue receiving the allowance while you are breastfeeding, you may contact your local Ontario Disability Support Program office after you have given birth.
 - The allowance may be paid until the baby reaches 12 months of age.
HOW: From your local Ontario Disability Support Program office and ask for the Pregnancy and Breastfeeding Nutritional Allowance form. Take this form to the relevant health care professional's office and ask to have it filled in.
- Physiotherapy - If you receive income from Ontario Works or the Ontario Disability Support Program(OHIP card not required): contact your doctor or nurse practitioner for a referral

· **Extended Health Benefit,**

Option 1: This is for you if:

- are no longer eligible for ODSP: Income Support because your income is too high, and
- Your health costs are GREATER than your excess income, and
- you are otherwise eligible for ODSP
- Extended Health Benefit may help with the cost of: prescription drugs, dental care, vision care, medical supplies, such as diabetic and incontinence supplies, transportation to and from medical appointments, and assistive devices, including hearing aids.

HOW: Contact your local Ontario Disability Support Program office

IF you are not eligible for extended health benefit:

Option 2: Transitional Health Benefit

- you are leaving the Ontario Disability Support Program for paid work and
 - Paid work can be a full-time or part-time job, a training program or running your own business.
- you do not have comparable health coverage from your employer
- Eligible family members include: your spouse, and children under 18 years of age.
- The Transitional Health Benefit covers: prescription drugs, dental care, vision care.

HOW: Contact your local Ontario Disability Support Program office they will help with this if you don't qualify for option 1.

IF you are NOT eligible for Extended health benefit AND Transitional Health Benefit:

Option 3: The Trillium Drug Program: helps Ontarians pay for their high prescription-drug costs.

You should apply if you:

- live in Ontario
- have a valid Ontario health card number
- **do not** already qualify for the Ontario Drug Benefit program (for example, you are not enrolled in a program such as Ontario Works)
- **do not** have an insurance plan that pays for 100% of your drugs
- spend about 4% or more of your after-tax household income on prescription-drug costs

HOW: online or by calling

- Application for the Trillium Drug Program
- use this guide to help you complete each step of the application
- 1-800-575-5386(toll free)
- 1-800-387-5559(TTY)
- 416-642-3038(in Toronto area)

b) disability-related benefits

The Assistive Devices Program generally pays for up to 75% of the cost of approved assistive devices. (If you need the rest of the 25% covered see Ontario Works)

Examples: mobility devices, such as wheeled walkers and wheelchairs, visual aids, such as magnifiers, hearing aids, orthotic or prosthetic devices, speech devices, such as teletypewriters, certain medical supplies, such as ostomy supplies, respiratory devices.

HOW: get approval by the Assistive Devices Program **before** buying an assistive device, you need to get approval first from a physician or qualified professional who is registered with the Assistive Devices Program.

AND

pre-approval from your local Ontario Disability Support Program office for all assessment fees over \$500.

Repairs and other costs covered:

- Hearing: purchasing an alerting system (for example, a visual smoke alarm), repairing a hearing aid, replacing a battery for a hearing aid or device
- cost of batteries and repairs for mobility devices: manual or electric wheelchairs, scooters, walkers, lifting devices.

HOW: contact local Ontario Disability Support Program office to get approval **before** you buy an alerting system, buy batteries or get repairs.

Guide Dogs: you own a certified service or guide dog, you may receive \$84 a month for each dog, to help pay for their care.

HOW: To qualify for this benefit, you need to give your local Ontario Disability Support Program office proof that your service or guide dog has been trained at an accredited training facility.

- a facility listed in the Blind Persons' Rights Act, Regulation 58
- an organization that is a member of Assistance Dogs International, or
- a school that is a member of the International Guide Dog Federation.

c) employment incentives and benefits

1. Do you have Child care or disability-related work costs while you are working or running a business?

DEDUCTIONS: Money or profit that you earn is considered income and may reduce the amount of Income Support you receive each month. However, ODSP lets you claim some of your child care and disability-related work costs as deductions from your earnings or profits before they reduce your Income Support.

Deductions (or every month you report earnings):

1. Child Care:

- the full cost of licensed child care (an agency licensed by the province to provide child care services, such as licensed daycare)
- the full cost of before-and after-school programs offered as part of full-day kindergarten, or
- up to \$600 per child for unlicensed (informal) child care. Can include nannies and after-school programs.
- You cannot claim child care costs if: the caregiver is a family member who is on Income Support with you, or you can get child care funding from another source.

2. Disability related work cost: \$1,000 for disability-related items or services you need to help you work. Examples: specialized equipment, specialized transportation services, sign language interpreting services, attendant care services.

HOW: You need to report the money you earn from a job or from running your own business to your local Ontario Disability Support Program office.

2. Employment and Training Start Up Benefit

You or your family want to start:

- a new full-time or part-time job
- a training program
- your own business
- an approved employment activity, such as a job search.

Family members: your spouse, your children 18 years of age or older who are not attending secondary school full time, and your children under 18 years of age who have completed secondary school.

You and each eligible family member can get up to \$500 in a 12-month period to help pay for items you need to start working. Here are some examples: clothing or uniforms, safety shoes or work boots, tools and special equipment, grooming costs, transportation, licensing fees, professional fees, association costs.

3. Childcare in Advance:

If you need to change your childcare arrangements to start, keep or change:

- a full time or part time job,
- a training program,
- your own business,
- an approved employment activity, such as a job search.

Benefits:

- the full cost of child care if you get child care from a licensed provider (for example, a licensed daycare) or from the before- and after-school programs offered as part of full-day kindergarten
- up to \$600 per child in a 12 month period if you get child care from an unlicensed provider (for example, a nanny).

HOW: provide proof of your employment or employment activity, such as a letter of employment from your employer or the registration form for a training course, **and** proof that you need to pay for child care in advance.

4. Work Related costs

You or your family (spouse and children older than 18 not attending secondary school full time)

- earn money from a job or through a training program
- make a profit from your own business.

May get an extra \$100 a month to help with employment costs, such as transportation or work clothing.

HOW: contact local Ontario Disability Support Program office about the money you and your family earn, and provide proof of your: earnings (for example, pay stubs), **or** business income (for example, documentation of business income and expenses).

d) Housing Stabilization Fund

The Housing Stabilization Fund (HSF) provides money for emergency housing needs to people receiving financial assistance through Ontario Works or income support through the Ontario Disability Support Program (ODSP) in the city of Toronto (Other cities may have similar programs, this information is specific for Toronto).

To meet emergency housing needs, money from HSF may help with costs such as:

- rental or moving costs within the Province of Ontario
- rental or energy arrears in Toronto
- bed bugs
- setting up a residence in Toronto
- People receiving financial assistance through Ontario Works or income support through ODSP may also qualify if they are housed and in energy arrears (gas, hydro or fuel) with risk of disconnection or rental arrears.

Eligibility:

- Homeless and leaving an emergency shelter or the street
- Housed and moving within the Province of Ontario because of domestic violence, fire/flood or to accommodate a change in family size
- Housed and moving within the Province of Ontario due to a high rent situation or eviction

If you received social assistance (ODSP/Ontario Works) speak to your caseworker.

If you have an **emergency housing** need and you do not currently receive financial/income

assistance from Ontario Works or ODSP, contact The Toronto Rent Bank for help. Toronto Rent Bank phone number is 416-397-RENT (7368).

e) Transition Child Benefit.

Eligibility:

- receive ODSP Income Support
- and have children under 18 years of age
- and **not** receiving the Ontario Child Benefit or the National Child Benefit Supplement (NCBS), **or** are receiving less than the maximum amount of the Ontario Child Benefit for any of your children you may be eligible for the Transition Child Benefit.

HOW: automatic, but you must also be trying, or have tried, to get the Ontario Child Benefit first

- END OF ODSP -

2. ONTARIO WORKS

- need help with your living expenses, meaning you do not have enough money to cover your immediate family's living expenses
- are 16 or older
- live in Ontario

If you are eligible for Ontario Works you could receive:

- \$733 a month for basic needs and shelter
- additional amounts for benefits and other family members who live with you

Ontario Works offers two types of assistance:

- help with the essential costs of living (such as food, clothing and housing) and health benefits for clients and their eligible family members.
- help to find and keep a job (such as workshops for resume writing, job counselling, job-specific training and basic education)

BENEFIT TYPES:

- a) Health
- b) Employment
- c) Other

a) Health Benefits:

Prescription drug coverage - listed in the Ontario Drug Formulary, and prescribed by an approved healthcare professional.

Dental coverage for children - automatically enrolled in the Healthy Smiles Ontario dental care program.

Vision Care- for your children, such as:

- prescription eyeglasses
- eyeglass repairs.

Eye Examinations - If you are between the ages of 20-64, Ontario Works will cover the costs for routine eye exams once every 24 months.

Diabetic or surgical supplies and dressings - If you have a prescription for these items, and do not have any other coverage (e.g. from the Canadian Diabetes Association), Ontario Works may cover these costs.

Travel and transportation for medical purposes - This includes going to medical, rehabilitation, or counselling appointments.

Assistive Device - The Assistive Devices Program of the Ministry of Health and Long-Term Care pays for 75% of the cost of an assistive device. If you do not have coverage for the remaining 25%, Ontario Works may pay for it.

Assistive devices help people with physical disabilities and can include:

- mobility devices (e.g. wheeled walkers and wheelchairs)
- visual aids
- hearing aids
- orthotics/prosthetics
- speech devices (e.g. teletypewriters)
- medical supplies
- respiratory devices.

HOW: please contact your local Ontario Works office.

Special Diet Allowance - money to cover the additional cost of food required for specific medical conditions.

A Special Diet Allowance is available for conditions such as hypertension, diabetes and more. Also, pregnant women and mothers who are breast-feeding can get a nutritional allowance. See a chart of the Special Diet Allowance amounts and which medical conditions qualify.

HOW: ask your caseworker for an Application for Special Diet Allowance form, which your health professional can fill out for you.

Physiotherapy - If you receive income from Ontario Works (OHIP card not required)

HOW: contact your doctor or nurse practitioner for a referral, then find a clinic offering government-funded physiotherapy services.

b) Employment Assistance Activities Expenses

Child care cost: You may be able to get help to cover the costs of child care if you: get a job, or are involved in an employment activity.

Full-Time Employment Benefit

- clothing or uniforms
- safety shoes or work boots
- tools and special equipment
- transportation
- licensing or professional fees.

***2021* COVID ELIGIBILITY:** People on Ontario Works who are taking part in an activity approved by Toronto Employment & Social Services may receive these benefits.

Digital Access and Equipment

- As part of the City's COVID-19 response, people receiving Ontario Works who are participating in approved employment and community support programs delivered online can get money to help with the digital costs associated with participation.
- Up to \$65/month is available for the duration of the program to help with the cost of home internet.
- A one-time payment of \$275 is also available to help with the costs of a laptop/phone/tablet if you do not already have the required equipment.

HOW: contact case worker for further details.

c) Other

1. Transition Child Benefit

- have children under the age of 18
- you are not receiving the Ontario Child Benefit
- you are receiving less than the maximum amount of the Ontario Child Benefit for any of your children, or
- you are waiting for your monthly Ontario Child Benefit payment to start.

2. Guide Dog Benefit - If you own a certified guide dog, you may receive money to help you pay for the dog's care.

3. LEAP Program - Toronto Only

The Learning, Earning and Parenting (LEAP) program helps young parents on Ontario Works through its three elements:

Learning – to encourage young parents to attend an educational program leading to a high school diploma or equivalent

Earning – to promote the development of employment skills leading to job readiness

Parenting – to support young parents in improving parenting skills

Each parent participating in LEAP receives \$233 per month in addition to your monthly Ontario Works benefits. Upon successfully completing the program, each parent will receive \$500 to pay for further education for yourself or your child(ren). Additional funds are available to help pay for school supplies and activities, tutoring and other program-related costs.

Eligibility:

- 16 or 17 years-old receiving Ontario Works will automatically be started in LEAP.
- Parents 18 to 25 years-old who have not completed high school can choose to participate in the program.

4. Medical Items (see page 14 for details or view here) - Toronto Only

5. (TORONTO) - Home Energy Conservation Supplies

People on Ontario Works may receive a one-time payment of up to \$50 to reimburse the cost of items such as:

- caulking
- sealing or weather-stripping for doors and windows
- insulation for hot water pipes and hot water tanks, and
- flow restrictors for shower heads.

Eligibility

- must receive Ontario Works and:
- be responsible for paying the bill for the specific utility
- not pay for these costs as part of your monthly rent, and
- provide receipts for the purchase of items that will help conserve the utilities you pay for (such as fuel, water, or electricity)

HOW - speak to your Ontario Works caseworker. You will need to provide proof that you pay for the specific utility and provide receipts for the energy conservation item(s). This benefit is only paid as a reimbursement.

BENEFITS IF YOU DON'T QUALIFY FOR ODSP OR ONTARIO WORKS

HEALTH

If you once qualified for Ontario Works:

1. Extended Employment Health Benefit - If you no longer qualify for financial help under Ontario Works because you got a job, the Extended Employment Health Benefit

may be available to you. This benefit is if you do not have a health benefits plan with your employer.

2. **Extended Health Benefit** - If you have high health costs and no longer qualify for financial help from Ontario Works, Extended Health Benefits may be available to help you. Depending on your needs, you may be able to get help to cover the cost of items such as:

- prescription drugs
- basic dental care - children 17 and younger will continue to receive dental coverage
- eyeglasses
- hearing aids
- diabetic supplies
- surgical supplies and dressings
- transportation for medical appointments.

You may be eligible for these benefits if:

- you were eligible for Ontario Works in the month before accessing Extended Health Benefits
- you no longer qualify for financial help under Ontario Works because your income from other sources is too high

HOW: contact local Ontario works office

Ontario Drug Benefit (ODB) program when you turn **65 years old**.

Qualify early if:

- living in a:
 - long-term care home
 - home for special care
 - Community Home for Opportunity
- 24 years of age or younger and not covered by a private insurance plan
- receiving professional home and community care services
- receiving benefits from Ontario Works or Ontario Disability Support Program
- enrolled in the Trillium Drug Program

HOW: seniors will automatically be enrolled on their birthday, others should contact their doctor for more information

Physiotherapy

If you have a valid OHIP card, you are eligible if you:

- are a long-term care resident who is age 18 or older
- have been **discharged as an inpatient of a hospital after an overnight stay (within the last 12 months)** and require physiotherapy for the condition, illness or injury for which you were hospitalized: contact your doctor or nurse practitioner
- receive **income** from Ontario Works or the Ontario Disability Support Program(OHIP card not required): contact your doctor or nurse practitioner
- are **65 or older**: contact your doctor or nurse practitioner
- are **19 or under**: contact your doctor or nurse practitioner
- are **65 or older and require in-home physiotherapy** (whether in your own home or a retirement home): contact a Home and Community Care Support Services organization
 - by phone: 310-2222 (no area code required)
 - in person: enter your postal code to find your local Home and Community Care Support Services organization
- are **living in a long-term care home**: Contact the doctor or nurse practitioner on staff. As part of your plan of care in your long-term care home, the doctor or nurse will refer you to a registered physiotherapist. The physiotherapist will decide if you need physiotherapy.

Prescription Drugs

The Trillium Drug Program: helps Ontarians pay for their high prescription-drug costs.

You should apply if you:

- live in Ontario
- have a valid Ontario health card number
- **do not** already qualify for the Ontario Drug Benefit program (for example, you are not enrolled in a program such as Ontario Works)
- **do not** have an insurance plan that pays for 100% of your drugs
- spend about 4% or more of your after-tax household income on prescription-drug costs

HOW: online or by calling

- Application for the Trillium Drug Program
- use this guide to help you complete each step of the application
- 1-800-575-5386(toll free)
- 1-800-387-5559(TTY)
- 416-642-3038(in Toronto area)

FULL COVERAGE DRUGS:

1. Injectable cancer drugs

2. Drugs for certain serious conditions
3. Metabolic disease drugs
4. Drug for eye conditions

1. Injectable cancer drugs

If you qualify, Cancer Care Ontario's New Drug Funding Program covers the cost of most injectable cancer drugs.

- be a resident of Ontario
- have a valid Ontario health card
- meet the specified criteria for one of the funded injectable cancer drugs (eligibility criteria by drug name and condition are available in Cancer Care Ontario's Approved Drugs and Eligibility Criteria (PDF))

HOW: ask your doctor to fill out the application form and submit it to Cancer Care Ontario for you.

2. Serious Condition Drugs:

Cystic fibrosis (a lung disease)	Anti-infectives, vitamins, nutritional and other products
Thalassemia (a blood disease)	Deferoxamine, hydrocortisone injections and other drugs
HIV infection (an immune system disease)	Zidovudine
Anemia (low red blood cell count) due to end- stage kidney disease	Erythropoietin
After organ or bone marrow transplant	Cyclosporine
Children with a lack or shortage of growth hormone	Biosynthetic human growth hormone
Treatment-resistant schizophrenia	Clozapine
Gaucher's disease (a genetic disorder)	Imiglucerase

To qualify for the Special Drugs Program, you must:

- live in Ontario
- have a valid Ontario health card
- be under the care of an Ontario doctor at a designated hospital
- meet the conditions for coverage as specified in the *Health Insurance Act, O. Reg 552 8(2)*

HOW: automatically done

3. Inherited metabolic disease refers to a number of disorders that disrupt a person's normal metabolism and can damage organs, or lead to organ failure.

Through the Inherited Metabolic Diseases Program, we cover the full cost of some treatments, such as:

- drugs (e.g. L-carnitine)
- supplements (e.g. vitamins, antioxidants)
- low-protein foods (e.g. pasta, buns)
- modified L-amino acid mixtures or medical foods (e.g. essential amino acid mix)
- infant formula (e.g. Nutramigen A+)
- nutritional products (e.g. Boost, Ensure) used in enteral, or tube feeding

Eligibility:

- live in Ontario
- have a valid Ontario health card
- be diagnosed with one of the disorders that the program covers (e.g. cobalamin (B12) defect, bipterin deficiency, mitochondrial myopathy)
- be under the care of a doctor from a designated treatment

HOW: Your doctor must fill out and submit this form for you. Once approved, you will be registered in the Inherited Metabolic Disease Program.

4. Eye condition - Visudyne® Program.

Eligibility:

- live in Ontario
- have a valid health card
- be examined by an ophthalmologist participating in the program to confirm you need the drug “Visudyne”

HOW: The ophthalmologist will fill out and submit this form to enroll you in the Visudyne® Program.

TORONTO ONLY - Health Benefits

Funds may be available to pay for certain medically based items/services such as

- eyeglasses
- emergency dental work
- medication
- medical items (see list below)

- funeral expenses

Low-income Toronto residents who **are not** receiving assistance from Ontario Works or the Ontario Disability Support Program (ODSP) can apply regardless of their immigration status in Canada.

HOW: call 416-338-8888 (select option #3).

Note: apply before paying for you items.

Medical Items:

- Aids for Daily Living
- Alerting Systems
- Blood Pressure Monitor
- Braces and Splints
- Breast Prostheses and Artificial Limbs
- Breast Pump
- Cervical Pillows
- Communication Aids
- Communication Devices
- Compression Garments
- Cooling Devices
- Custom Orthoses and Orthotics
- Diabetic Supplies
- Enteral Feeding and Ostomy
- EpiPens
- Home Oxygen Therapy
- Hospital Beds and Accompanying Therapeutic (pressure relief) Mattresses and Accessories
- Incontinence and Surgical Supplies
- Lift/Sling/Super Pole
- Mastectomy Bras
- Medical Alert Bracelet
- Mobility Aids
- Obus Forme
- Respiratory Supplies
- Threshold Ramps
- Toilet and Bath Aids
- Vision Care
- Wigs/Hair Pieces

For more details visit: <https://www.toronto.ca/community-people/employment-social-support/health-support/medical-supplies-and-devices/>

CHILDREN

Child Care Fee Subsidy

Get help to pay for the care of your child under 13 years old.

Eligibility is based on an income test and the cost of childcare in your region. For example, if a parent in Toronto has a family income of \$40,000 and the daily rate for child care is \$89.23 for an infant, then the subsidy is \$81.57. Fee subsidy depends on the availability of subsidy funds and child care program space.

HOW:

- Contact local: Consolidated Municipal Service Managers (CMSMs)/District Social Services Administration Boards (DSSABs)
- Local band office administrator (for First Nations)

Ontario Child Benefit

Get help with the cost of raising your children.

If you have a low- to moderate-income, you can get direct financial support - whether you are working or not. Your family could get up to \$1,474 this benefit year for children under 18 years old.

Eligibility

Depending on your family income, you may qualify for the OCB, if you:

- are the primary caregiver of a child under 18
- are a resident of Ontario
- have filed and had assessed your previous year's income tax return, and so has your spouse or common-law partner, and
- have registered your child for the federal Canada Child Tax Benefit

Canada Child Benefit The Canada Child Benefit is a tax-free monthly payment. It helps families pay for the costs of raising children under the age of 18.

Healthy Smiles Ontario

Get free preventive, routine and emergency dental services for children and youth 17 years old and under from low-income households.

Children 17 and under are automatically enrolled when they or their family receive:

- Ontario Works
- Temporary Care Assistance
- Ontario Disability Support Program
- Assistance for Children with Severe Disabilities

Assistance for Children with Severe Disabilities

If you are a parent caring for a child with a severe disability, you may be able to receive financial support through the Assistance for Children with Severe Disabilities (ACSD) Program.

Depending on the income and size of the family, the program may provide between \$25 and \$500 a month to help with costs, such as:

- travel to doctors' appointments, hospitals and other appointments related to the child's disability
- special shoes and clothes
- parental relief such as respite
- wheelchairs and other assistive devices, including repairs
- hearing aids and batteries
- prescription drugs
- dental and vision care, including eyeglasses

HOW: online or by contacting your local office run by Ministry of Children, Community and Social Services.

Temporary care assistance

If you are an adult and you are temporarily responsible for the care of a child who is in financial need, you may be eligible for temporary care assistance on their behalf.

- the child is in the temporary care of the adult;
- the child is in financial need;
- the child is not a dependent child for the purposes of Ontario Works or the Ontario Disability Support Program
- the adult providing the care does not have a legal obligation to support the child; and
- the adult caregiver is not receiving compensation for caring for the child under the Child, Youth and Family Services Act.

Benefits:

- The maximum amount of assistance that may be issued for a child in temporary care not living north of the 50th parallel is \$274 for the first child and \$224 for each additional child.
- The maximum amount of assistance that may be issued for a child in temporary care living north of the 50th parallel, and without year-round road access, is \$440 for the first child and \$326 for each additional child.

- A child in temporary care who has a medical condition that requires a special diet may be provided an amount for that special diet (Application for Special Diet Allowance - \$250 per month, per benefit unit member)
- A child in temporary care who is pregnant, and subsequently if the child is breast-feeding, may receive a nutritional allowance (\$40/month; or \$50/month if mother requires a lactose intolerant diet) Note: cant be combined with Special Diet Allowance.
- Children in temporary care are eligible to receive mandatory health benefits, including drug coverage, dental care and vision care, and the guide dog benefit.
- Children in temporary care who have high prescription drugs or other health related costs, but are no longer eligible for TCA due to income from employment, business income, or other sources of income may be eligible for the Extended Health Benefits until the child turns 18.
- Depending on the circumstances of the child, he/she may be eligible for assistance on his/her own behalf upon turning 16 years of age (see Directive 3.5: Applicants under the Age of 18 for more information).

HOW: online or by contacting your local Ontario Works office

Developmental Disability:

A developmental disability is an impairment in cognitive function that arises before adulthood and usually lasts throughout life. Ontario provides services and supports to children and youth with developmental disabilities and their families. Most services are delivered through community-based agencies.

Services include:

- respite care (in-home and outside the home)
- specialized community supports to help children with developmental disabilities live in their communities
- residential services

HOW: Contact the regional office nearest you

The Blind-Low Vision Early Intervention program

(Blind-Low Vision program) is available for families with children who have a visual impairment from birth until school entry.

The program provides support in your home and in your community.

If your child has been diagnosed with blindness or low vision, you can get support through the Blind-Low Vision program.

The Blind–Low Vision program offers:

- family support
- intervention services
- consultation services

HOW: To register, contact a blind-low vision program location near you. See the list of locations [here](#).

Ontario Autism Program - offers support to all eligible families of children and youth on the autism spectrum.

Families with children under age six are eligible to receive \$20,000 per child, while families with children aged six and older are eligible to receive \$5,000 per child.

If you have received a childhood budget, you may be eligible to receive interim one-time funding after submitting your expense form and if you have not transitioned into core services in the new needs-based autism program. Children and youth with autism spectrum disorder and their families who are on the **waitlist for services might be eligible for interim one-time funding. You will** receive an invitation letter for interim one-time funding.

HOW: If you need further information or help to complete your application you can email oap@ontario.ca or call [1-888-444-4530](tel:1-888-444-4530).

Children's Rehabilitation Services

Children and youth with special needs may require services to improve their functioning in one or more areas, such as communication skills or mobility. The services also increase their ability to participate fully at home, school and in the community.

A range of rehabilitation and treatment services are available for children and youth with special needs, including:

- physiotherapy
- occupational therapy
- speech and language therapy.

Eligibility

These services are offered to children and youth up to 19 years old with physical and/or developmental disabilities and/or communication disorders.

Preventative drug for high-risk babies

If your baby was born prematurely, or has a heart or lung disease, ask your doctor about using Synagis® (generic name: palivizumab) to prevent respiratory syncytial virus (RSV).

If your baby qualifies, the **Respiratory Syncytial Virus Prophylaxis for High-Risk Infants Program** covers the full cost of up to five shots of Synagis®.

Eligibility for baby:

- live in Ontario
- have a valid health card
- meet the treatment guidelines set by the Ministry of Health and Long-Term Care at the beginning of each RSV season (usually from November to April, but can vary depending on where you live)

HOW: your doctor will fill out and submit this form to enroll your baby in the program.

SENIORS:

Ontario Guaranteed Annual Income System payments for seniors

Can get monthly payments upto \$83

Eligibility:

- are 65 years or older
- have lived in Ontario for the past 12 months or for a total of 20 years since turning age 18
- have been a Canadian resident for 10 years or more
- receive the federal OAS pension and GIS payments
- have an annual private income of up to \$1,992 if you are a single senior or up to \$3,984 if you are a senior couple. Private income may include money from a private pension, the Canada Pension Plan, bank interest, etc.

HOW: If you currently receive the OAS pension and GIS, you do not have to apply. Otherwise: file your return every year by April 30, even if you don't have income to report, or complete a GIS application and send it to your nearest Service Canada office

Ontario Seniors Dental Care Program

Eligibility

- are 65 years of age or older
- are a resident of Ontario
- meet the income requirements:
 - an annual net income of \$19,300 or less for a single senior
 - a combined annual net income of \$32,300 or less for a couple
- have no other form of dental benefits, including private insurance or dental coverage under another government program such as Ontario Works, Ontario Disability Support Program or Non-Insured Health Benefits

Coverage includes:

- check-ups, including scaling, fluoride and polishing
- repairing broken teeth and cavities
- x-rays
- removing teeth or abnormal tissue (oral surgery)
- anesthesia
- treating infection and pain (endodontic services)
- treating gum conditions and diseases (periodontal services)
- Dentures (partially covered)

HOW: Download and print the [application form](#), or get one in person from your [local public health unit](#).

1. Fill out and complete the application form.
2. Mail the completed form to:

Ontario Seniors Dental Care Program
Station P, P.O. Box 159
Toronto, Ontario
M5S 2S7

Ontario Seniors' Public Transit Tax Credit

You can claim the fare you pay on eligible [Ontario or municipally-operated public transit services](#), including transit services offered by Metrolinx.

You can claim expenses for specialized public transit services that are designed to transport people with disabilities.

The service paid for must also be:

- a short-haul service people would commonly use for a return trip in a single day
- offered to the general public
- operated by a bus, subway, train or tram

Eligibility

- be 65 years old or older on the last day of the previous tax year that you're claiming the credit
- live in Ontario by the end of that year

Credit - can claim up to \$3,000 in eligible public transit expenses and receive up to \$450 each year.

HOW: submit a claim when you file your personal tax return

Senior Homeowners' Property Tax Grant

If you're a low-to-moderate income senior, you may be eligible for up to \$500 back on your property taxes.

Eligibility if you or your spouse/common law partner:

- paid Ontario property tax for the year
- met either of the following income requirements:
 - you were single, divorced or widowed and earned less than \$50,000
 - you were married or living common-law and you and your spouse/common-law partner earned a combined income of less than \$60,000
- owned and occupied your principal residence
- were 64 years of age or older
- were a resident of Ontario.

HOW: You need to file your tax return to apply for this grant, even if you don't have income to report. You may qualify for the grant even if you do not owe income tax.

To apply:

1. complete the ON-BEN application form (which is part of your general income tax and benefit return)
2. report the amount of property tax you paid **on line 6112** on the ON-BEN application
3. submit the ON-BEN application form with your completed return

HOUSING AND OTHER

Long-Term Care Home Rate Reduction Program

Get help paying for long-term care home basic accommodation costs.

If you require long-term care but don't have enough income to pay for a basic room, you may be eligible for a subsidy. Your co-payment may be reduced anywhere from \$1,891.31 to zero. \$1,891.31 is the basic co-payment rate effective July 1, 2019.

Eligibility:

- the **type of accommodation** you choose (**only basic is covered**)
- your **net income**

You also need to be already receiving **all** of these federal and provincial benefits that you are eligible for:

- Old Age Security pension (if you're age 65 or older)
- Ontario Disability Support Program (if you're ineligible for Old Age Security)
- Guaranteed Income Supplement (if you're age 65 or older)
 - you must apply through Service Canada if you're receiving or eligible to receive Old Age Security
- Guaranteed Annual Income System Benefit
 - you'll automatically be considered if you've applied for Guaranteed Income Supplement and filed your tax return on time

HOW: You will only need to fill out **one** of four main forms depending on your situation.

1. If you receive support payments from the Ontario Disability Support Program, fill out the form for resident receiving ODSP.
2. If you have been in a long-term care home for 1 year or less and do not have your notice of assessment, fill out the form for residents without proof of income.
3. If you have **one of** the three proof-of-income documents and your benefits have been replaced by new benefits during or since your notice of assessment year (normally this happens the year you turn 65 but it may happen any time), fill out the form for residents transitioning to new government benefit.
4. If you have **one of** the three proof-of-income documents and have not transitioned to new benefits during or since your notice of assessment year, fill out the form for residents with proof of income.

ONTARIO ELECTRICITY SUPPORT PROGRAM (OESP)

The OESP is an Ontario Energy Board (OEB) program that lowers electricity bills for lower-income households. The OESP provides a monthly credit to eligible customers based on household income and household size. The OESP credits are applied directly to eligible customers' bills.

HOW: Customers can apply online at OntarioElectricitySupport.ca. You need to complete the online application. Then either complete the electronic consent form, or print and sign a paper consent form and mail it to the address provided on our website.

Energy Affordability Program (EAP)

As a recipient of the Ontario Electricity Support Program (OESP), you may be eligible to receive additional assistance in reducing your electricity costs through the Save on Energy's Energy Affordability Program (EAP). EAP is an energy-efficiency program that provides energy-efficient upgrades for your home at no cost to you.

Upgrades available through EAP may include:

LED lightbulbs

Smart power bars

Replacement of older, inefficient refrigerators, freezers and window air conditioners

Comprehensive draft proofing and insulation for electrically heated homes.

HOW: visit SaveonEnergy.ca/EAP or call the Save on Energy contact centre at 1-855-591-0877.

Home Winterproofing Program

If you are receiving OESP and are an Enbridge Gas customer, you could receive free energy efficient upgrades, which may include insulation, draft proofing and a smart thermostat. For more information visit Enbridge Gas' Home Winterproofing Program.

HOW: call 1-888-774-3111.

Low Income Energy Assistance Program (LEAP) offers one-time support for low-income customers who are in arrears and facing disconnection of their electricity or natural gas service.

HOW: contact your local utility.

The Emergency Energy Fund (EEF) (Toronto Only)- can help to reconnect, prevent disconnection or to assist in the payment of energy arrears for hydro, gas or oil services.

Low-income Toronto residents may qualify for help from the City of Toronto with energy-related emergencies.

HOW: call 416-338-8888

Property Tax, Water & Solid Waste Relief Programs (Toronto Only)

Eligibility:

- tax account must not have taxes owing for the prior years
- water/utility account must be paid in full
- applicant/property owner must have owned and occupied the property as their principal residence for one year or more before August 31, 2021
- applicant/property owner must meet the program-specific eligibility criteria
- your combined household income is the total income of all listed owners living at the property and their spouses
- age requirements must be met by December 31 of the taxation year
- proof of age, such as a driver's licence, may be required, if you are applying as a senior for the first time

Property Tax Increase Cancellation Program

- have a combined household income of \$45,000 or less
- have a residential assessment of \$975,000 or less
- be 65 years of age or older, OR
- be 60-64 years of age and be in receipt of an Allowance under the Old Age Security Act; if widowed, be in receipt of the Spouse's Allowance under the Old Age Security Act, OR
- be a person living with a disability and be in receipt of disability benefits

Property Tax Increase Deferral Program

- have a combined household income of \$50,000 or less,
- be 65 years of age or older, OR
- be 60-64 years of age and be in receipt of an Allowance under the Old Age Security Act; if widowed, be in receipt of the Spouse's Allowance under the Old Age Security Act, OR
- be 50 years of age or older and be receiving either a pension or a pension annuity resulting from a pension plan under the Income Tax Act (Canada), OR
- be a person living with a disability and be in receipt of disability benefits

Water Rebate and Solid Waste Rebate Programs

- have a combined household income of \$50,000 or less
- be 65 years of age or older, OR
- be 60-64 years of age and be in receipt of an Allowance under the Old Age Security Act; if widowed, be in receipt of the Spouse's Allowance under the Old Age Security Act, OR
- be 50 years of age or older and be receiving either a pension or a pension annuity resulting from a pension plan under the Income Tax Act (Canada), OR
- be a person living with a disability and be in receipt of disability benefits

Water Rebate Program

To qualify for a rebate on the water consumption portion of your utility bill, you must:

- consume less than 400 m³ annually
- have metered water service in your home

Solid Waste Rebate Program

To qualify for a rebate on the solid waste portion of your utility bill, you must:

- be billed for a small, medium or large garbage collection bin
- be a single-family residential bag-only customer

HOW (for all the Property Tax, Water & Solid Waste Relief Programs) : application will be available in July 2021. Check here for updates: <https://www.toronto.ca/services-payments/property-taxes-utilities/property-tax/property-tax-rebates-and-relief-programs/property-tax-and-utility-relief-program/>

The Home and Vehicle Modification Program

- Up to \$15,000 (lifetime maximum) for home modifications and/or;
- Up to \$15,000 every ten years for vehicle modifications

Eligibility:

1. A permanent Ontario resident -- the person must make his/her permanent and principal home in Ontario.

AND

2. A person with a substantial impairment caused by bodily injury, birth defect or illness that is ongoing and/or recurring and is expected to last one year or more.

AND

3. The impairment impedes mobility and results in substantial restriction in activities of daily living e.g. personal care and functioning in the community.

Eligible Changes for Homes:

- ramps;
- inside and outside platform lifts, stairway lifts and lifting/ transferring devices, including necessary structural changes;
- the paving of an access path between the client's home and mode of transportation if needed to facilitate the movement of a wheelchair;
- elevating devices;
- widening of doors and/or replacement of conventional doors by sliding or folding doors;
- rearrangement of bathrooms to permit safe use;

- installation of wheel-in showers, wall grab bars, and bathtub safety rails;
- rearrangement and lowering or raising of kitchen equipment and cupboards;
- a deck if it is an integral part of an access ramp or lift;
- disability features for major appliances where the modification allows a person to safely use the appliance (NB: If a specialized adapted appliance is only sold as a whole item, the Program will fund the difference between the cost of the appliance and the market value of a similar non-specialized appliance);
- environmental controls may be provided as appropriate. These include remote control or mechanical devices to: operate appliances; switch lights and computers on or off; facilitate the use of a telephone; or to open, close and lock doors.
- modifications to a child's play area
- other items as approved from time to time by the Ministry, or as amended in the Service Contract.

Eligible Changes for Vehicle:

- transferable equipment such as hand controls, foot controls, lifts, safety devices etc. These should be fully convertible, if possible, to any type of vehicle so that they can be transferred when the applicant changes vehicles;
- communication devices such as car phones, when necessary to ensure the safety of the person with a disability. Considerations should include: the severity of the disability, whether the person drives alone, and the area in which the vehicle is usually driven;
- specialized seating and related accessories required for transportation purposes;
- remote control devices to open garage doors for persons who use wheelchairs, scooters, or who walk with difficulty;
- raising the roof of a vehicle;
- lowering of the floor of a vehicle;
- barrier-free modifications to garages or carports;
- further vehicle modifications required to meet the child's changing needs; and,
- other items as approved from time to time by the Ministry, or as amended in the Service Contract.

HOW: Download, print and fill out applicant assessment form below (click the pdf link to access it). For further help call 1-877-369-4867.



HVMP Applicant Assessment Form

Emergency Assistance

Eligibility:

- live in Ontario
- are in a crisis or emergency situation
- do not have enough money for things like food and housing
- NOT ELIGIBLE if you receive money from Ontario Works or the Ontario Disability Support Program

For example, a crisis or emergency includes situations where you:
have been affected by COVID-19
are being evicted from your home
are in or are leaving an abusive relationship
are worried about your safety

Could get:

\$733 for a month if you are a single person and need help paying for food and shelter (more if you have children).

up to 48 days of support depending on your specific situation

If you think you will need assistance for a month or more, you should apply for Ontario Works.

HOW: You can apply online or by calling your local Ontario Works office.

Subsidized Rent (Toronto)

Rent-Geared-to-Income (RGI) or subsidized housing is a housing subsidy or benefit offered by the City of Toronto to make rent affordable for households. In most cases, the rent at a subsidized unit is set to be 30 per cent of a household's total monthly income before taxes and adjustments. If you receive social assistance the rent is based on the rent benefit set by the Ontario government.

Eligibility:

Anyone may apply for Rent-Geared-to-Income (RGI) housing as long as they meet the following criteria:

- At least one member of the household is 16 years or older
- At least one member of the household is able to live independently, with or without support services
- Each member of the household can prove status in Canada as one of the following:
 - a Canadian citizen;
 - a permanent resident of Canada;
 - an applicant for Canadian permanent resident status; or
 - a refugee claimant or Convention refugee.

The City will be launching an online application portal called MyAccessstoHousingTO this summer. When it launches, new applicants will be required to provide documentation that shows they have filed an income tax return for the current taxation year. See more under "How to Apply".

Anyone may apply for Rent-Geared-to-Income (RGI) housing as long as they meet the following criteria:

- At least one member of the household is 16 years or older
- At least one member of the household is able to live independently, with or without support services

- Each member of the household can prove status in Canada as one of the following:
 - a Canadian citizen;
 - a permanent resident of Canada;
 - an applicant for Canadian permanent resident status; or
 - a refugee claimant or Convention refugee.
- New applicants (2021 summer) will be required to provide documentation that shows they have filed an income tax return for the current taxation year.
- **Priority Access**
 - If you are a survivor of domestic abuse or human trafficking you can apply for the Special Priority Program.
 - If you are a terminally ill patient with less than two years to live, you may be eligible for priority access to subsidized housing. Your physician must verify your medical condition and life expectancy.

HOW?

- Online application portal called MyAccesstoHousingTO (coming 2021 summer).
- Complete the RGI Housing Application
- the Housing Resource Centre at 176 Elm Street (Currently closed due to COVID-19)

HOMELESSNESS - RENT HELP (TORONTO)

People experiencing chronic homelessness: Applications for this stream should be submitted through a City-funded shelter or Streets to Homes. Applicants must currently be experiencing homelessness and either, a) have a total of at least 6 months (180 nights) of homelessness over the past year, or b) have recurrent experiences of homelessness over the past 3 years, with a total duration of at least 18 month (546 nights). Applicants also need to meet additional eligibility criteria.

Eligibility:

- Canadian citizen, or landed immigrant (permanent resident), or an applicant for permanent resident status, or refugee, or refugee claimant
- Currently live in the City of Toronto
- Have the previous year's income tax return completed
- Not currently receive rent-geared-to-income assistance or other housing benefit
- Do not have arrears with a Social Housing Provider or do have arrears with a repayment plan in good standing
- Do not own a home suitable for year round occupation
- Have a household income that is below the Household Income Limit for Toronto, calculated by household size
- Pay a rent that is not more than 30% above the Average Market Rent

OTHER: Supportive housing can be a good option for people with special situations. Follow these links to apply directly for supportive housing:

- [The Access Point](#) for those with mental illness and/or substance use issues as well as those involved with the criminal justice system. You can also apply for case management supports at Access Point.
- [Centre for Independent Living](#) for those with disabilities.
- [Developmental Services Ontario](#) for those with developmental disabilities.
- [Supportive Housing for Seniors](#) provides on-site personal support services for seniors in designated residential buildings.

Second Career

Apply for up to \$28,000 for costs including:

- tuition
- books
- manuals, workbooks or other instructional costs
- transportation
- basic living allowance (maximum \$410 per week)
- child care

Eligibility

- you have been laid off and have not been working
- you have been laid off and are working a temporary job just to cover costs
- If you're receiving Employment Insurance (EI), or have in the past, you **can** still apply.

HOW: work with an employment services agency, where people are trained to help you decide if this program is right for you – and, if it is, to complete your application. Find an agency [here](#) in your community and make an appointment.

Legal Costs

Court fees waived if:

- you are involved, or will be involved, in a proceeding or case in family, civil or small claims court
- you are not acting on behalf of a business or organization
- your fees are not being paid by a lawyer under a contingency fee agreement

3 ways to qualify for a fee waiver:

1. Your main source of household income is one or more of the following:

- income assistance from [Ontario Works](#)
- income support from the [Ontario Disability Support Program](#)

- Old Age Security Pension and the Guaranteed Income Supplement
- War Veterans Allowance
- Canada Pension Plan benefits

OR

2. You are receiving services from Legal Aid Ontario for this case.

OR

3. Your gross annual household income and assets are less than:

1 person in your household	\$31,200
2 people in your household	\$46,800
3 people in your household	\$54,000
4 people in your household	\$64,800
5 or more people in your household	\$75,600

HOW:

Step 1: Pick up the form

- Depending on your situation, you will have to fill out one of several different forms. These forms can be picked up at your local courthouse, or printed at home using the links below.
- **If you think you meet the financial requirements**, fill out form FW-A 3 - Fee Waiver Request to Registrar, Clerk or Sheriff.
- **If you don't think you meet the financial requirements** but think your fees should be waived, fill out form FW-A 4 - Fee Waiver Request to Court.
- **If you're a litigation guardian or special party representative**, fill out one of the following:
 - If the person you're representing meets the financial requirements: FW-A 6 - Fee Waiver Request to Registrar, Clerk or Sheriff by a Litigation Guardian for a Person Under Disability or a Person Representing a Special Party
 - If the person you're representing doesn't meet the financial requirements but you feel that their fees should be waived: FW-A 7 - Fee Waiver Request to Court by a Litigation Guardian for a Person Under Disability or a Person Representing a Special Party

Step 2: Fill out the form

- Here are some tips to help you when filling out your request form:
- Make sure that all the personal information you give is complete and current. If your contact information changes, it's your responsibility to update the court in writing.
- If you already have a court file, include your **file/claim number** and the **title of the proceeding** or **name of the case** on the form.

Step 3: Swear your affidavit

- Once you've completed your fee waiver form, you have to swear or affirm that the information you've provided is accurate and true to the best of your knowledge. You can get your form sworn or affirmed at the court or enforcement office at no cost.

- You can also have your form sworn or affirmed by a lawyer, notary public or someone else who is authorized to commission documents, although they may charge a fee for their service.

Step 4: Submit the form

- You have to submit your form and all of the required documents either in person or by mail, to the court or the enforcement office where you will be paying a fee related to your court case or enforcement of order.
- **Don't forget that you must sign and swear or affirm the form before you submit your request.**

Cost of Recreation - Welcome Policy *Toronto Only

The City of Toronto's Welcome Policy provides a fee subsidy to help individuals and families with low-income who live in Toronto access City-operated recreation programs. If you are approved for Welcome Policy, you will receive an annual financial credit that can be spent on any of the wide variety of high-quality recreation programs offered by the City throughout the year.

Annual credit amounts will be \$582 for children and youth and \$269 for adults and seniors.

HOW: Call the Welcome Policy application line at 416-338-8888 (TTY: 416-338-3195) and an application form will be mailed to you. OR Pick one up at any City of Toronto recreation centre.

OR Download now – [Welcome Policy Application Form](#) .